

Terms of Reference

Committee Objective

The role of the BHBR Pennant Committee is to administer pennant bowls in the Region and provide effective, transparent and professional decisions for Saturday and Tuesday Pennant, and any other competitions as deemed by the BHBR Board.

Membership of BHBR Pennant Committee:

- Interested members of clubs in both Playing Areas must submit Expressions of Interest to the BHBR Board.
- The BHBR Board will endeavour to ensure that there is adequate representation from both Playing Areas on the Committee.
- A maximum of one representative per club will be permissible on the committee.
- The Chair of the BHBR Board may chair the first meeting of the Pennant Committee.
- The Coordinator of the Committee shall be appointed by the BHBR Board.
- The BHBR Board member who is assigned the portfolio of Pennant, will be an ex officio member of the Pennant Committee.
- The Committee must report to the BHBR Board on a regular basis, through the Pennant liaison Board member.

Operating Principles:

- The Pennant Committee must be autonomous.
- The Pennant Committee must establish a meeting schedule and methods of communication at their first meeting.
- Only members of the Pennant Committee can vote on any issues to do with BHBR Pennant.
- The BHBR Board will fill any casual vacancy with a representative from the same Playing Area.
- To ensure that the Committee has the best interests of all Pennant bowlers in mind when making decisions or recommendations, the Committee should not be influenced or biased by personal involvement and declare any conflicts of interest.

- Pennant Committee members must respect and honour the confidentiality of the Committee deliberations and decision making.
- The Pennant Committee must be cohesive and present a united front. Decisions and recommendations belong to the whole Committee.

Responsibilities of the BHBR Pennant Committee:

- To co-ordinate the clubs' pennant applications and requests.
- To co-opt other individual members to assist when required.
- To make decisions on Pennant issues as required, utilising the BHBR Conditions of Play as adopted by the BHBR Board prior to the start of each pennant season.
- To make decisions on the state of play for pennant competitions, utilising the current Inclement Weather policies and Match Day Information.
- To review the Conditions of Play at the end of the season and recommend changes to the incoming BHBR Board.
- To investigate and respond to any queries from member Clubs concerning Pennant.
- To assign greens for finals.
- To liaise with the Umpiring Committee for umpires for finals.
- To communicate effectively and efficiently with the BHBR Board, other Committees, Clubs and bowlers.