

## Terms of Reference

### Committee Objective

The objective of the BHBR Greens Committee is to ensure all greens in the Region are developed and maintained to the highest possible standard.

### Membership of

#### BHBR Greens Committee:

- Interested members of clubs in both Playing Areas must submit Expressions of Interest to the BHBR Board.
- The BHBR Board will endeavour to ensure that there is adequate representation from both Playing Areas on the Committee.
- A maximum of one representative per club will be permissible on the committee.
- BHBR Greens Committee members must be appointed by the Region Board. The Board should use its discretion on the number. Minimum 3 – 5 but more may be appropriate.
- The Chair of the BHBR Board (or their representative) may chair the first meeting of the BHBR Greens Committee.
- The Coordinator of the Greens Committee must be an accredited Greens Inspector.
- The Coordinator of the Committee shall be appointed by the BHBR Board.
- The BHBR Board member who is assigned the portfolio of Greens, will be an ex officio member of the BHBR Greens Committee.
- The Greens Committee must report to the BHBR Board on a regular basis, through the Greens Liaison Board member.

#### Operating Principles:

- The Greens Committee must be autonomous.
- The Greens Committee must establish a meeting schedule and methods of communication at their first meeting.

- Only members of the Greens Committee can vote on any issues to do with Region Greens.
- The BHBR Board will try to fill any casual vacancy.
- To ensure that the Committee has the best interests of all bowlers in mind when making decisions or recommendations, the Committee should not be influenced or biased by personal involvement and declare any conflicts of interest.
- Greens Committee members must respect and honour the confidentiality of the Committee deliberations and decision making.
- The Greens Committee must be cohesive and present a united front. Decisions and recommendations belong to the whole Committee.

#### Responsibilities of the BHBR Greens Committee:

- To inspect and monitor all greens in the Region on a regular basis as required, but as a minimum 1) prior to the start of the season, and 2) prior to the finals' venues allocation.
- To co-opt other individual members to assist when required.
- To keep the Bowls Victoria database up to date with the greens information from their Region.
- To support Clubs in their endeavour, to provide high quality greens.
- To liaise and communicate effectively with the Bowls Victoria Greens Committee.
- To provide positive encouragement to Clubs, green keepers and greens directors and keep them informed of any developments.
- To communicate effectively and efficiently with the BHBR Board, other Committees, Clubs and bowlers.